

## INFO ACCESS AND REPORTING



### Key Benefits

- 360 Degree view of information
- Unlimited data drill down analysis
- Wide Web Accessibility
- Live links to Microsoft Office Excel®
- Extensive library of reports
- Flexible user defined reports and graphs
- Automated report scheduling
- Email and export reports and documents
- Powerful Query tools
- Business Intelligence powered by QlikView
- Publish information to Microsoft SQL®

Having the best possible information available to empower your team to make the most effective business decisions is key – that’s what Greentree delivers - a 360° view of information and with real time updates across all Greentree’s fully integrated modules, this information is as live as you can get!

When it comes to information access and reporting, the saying “not one size fits all” is right on the money. We know your business demands detailed information from many varied points of reference.

Greentree answers these demands with a wide range of capable tools and an open design to support your information enquiry, reporting and analysis needs.

### PERVASIVE INFORMATION ACCESS

Greentree's comprehensive Information and Reporting toolset has been designed with 'extreme' access as a fundamental principle. The design has been driven by our obsession for total accessibility meaning that Greentree provides access to your information far beyond the boundaries of traditional solutions.

### Workflow with 3D Live

Built upon Greentree's powerful Workflow designer, 3D Live populates one or more desktop panels with live information that is contextually relevant to the record being used at the time. For example, as a customer is selected when entering a Sales Order, the customer's financial status, latest purchases, and key customer

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## Info Access & Reporting Overview

“When I fire up in the morning I get an instant snap shot of our business status, with accounts receivable and account payable balances on one screen. At a glance the managers and I can see the debtors’ position, ageing balance and what commitments are coming up.”

Greg Johnston, Accountant, Newfishing & Austral Fisheries

information are automatically displayed to assist the user. Likewise when selecting an Inventory item to sell, the items photo, specifications, location balances and cost and selling prices are displayed. The content of the 3D Live panels are completely user definable to allow you to present the right information at the right time to improve the productivity of your team and improve service to customers.

### Drilling for “the good oil”

Greentree offers exceptional access to accurate, alive information by offering the ability to drill through and traverse information from anywhere within the product. For example, you can drill down from a customer enquiry to a specific invoice and from there across to the inventory item that was purchased and from the item across to a purchase order. Reports when viewed to screen can also be drilled into to examine the underlying data or source documents. With Greentree's WebView this capability is extended right through to the web with user definable browser based enquiry, reporting, analysis and drill down.

### Save the Trees!

Greentree offers a unique capability that allows you to manage your own information categories. Through the use of Greentree “Trees”, at both a master-file or transactional level, you can maintain unlimited and flexible ways of viewing information.

Transaction level Trees offer a whole range of new dimensions for tracking and reporting information without exploding the Chart of Accounts or Inventory Categories, e.g. analysing expenses by unit, cost of sales by inventory groupings through to all manner of analysis of sales.

Not only saving trees but delivering information quickly, Greentree's eReporting module provides the means to automatically produce reports in Text, Adobe® PDF or

HTML format and have these emailed or faxed rather than printed. This also allows reports to be scheduled and automatically run at a convenient regular time.

Any table of information presented in Greentree can also be exported to text file, or immediately launched into Microsoft Office Excel® making the reuse and analysis of information a snap.

### Even Related Information

Any record held within the Greentree database can be linked to another, assisting users in easily finding other information that is pertinent to the record they are viewing. Creating links is a simple process, and as each link is created, you can add relevant notes.

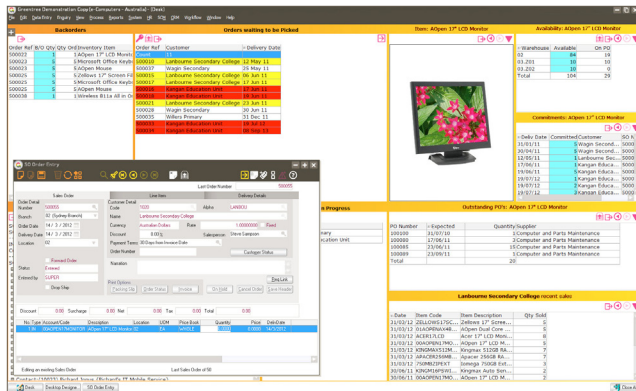
Greentree allows unlimited external files, such as spreadsheets, scanned images, emails etc to be attached to any Greentree transaction. For example, supplier invoices or customer orders can be scanned and attached to the relevant Greentree record.

### Business Analyst for Visual Impact

A graph can portray so much more than a page full of figures and Greentree's built-in Business Analyst gives you this out of the box, providing “Operational Intelligence” as you do business.

Relevant graphical trend analysis is provided for most masterfiles including Suppliers, Customers, Assets, General Ledger accounts, Jobs and Inventory items. The supporting data is also provided in a table, where you can choose to include or exclude specific data series for graphical display.

A graph designer is also provided for performing queries and presenting graphs, for example; show me the 10 top selling inventory items last month, the customers with the highest overdue balances in the last 6 months, the sales year to date for customers belonging to a specified salesperson, and so on.



3D Live shows relevant data for the active task

“We liked what we saw – Greentree is very user friendly and flexible, and the reporting tools really stood out for us. We felt Greentree had the nous to provide a strong reporting engine to enable us to satisfy our management needs and future business changes.”

Albert Giorgini, Financial Controller, Veolia Transport

## FINANCIAL MANAGEMENT REPORTING IN MICROSOFT OFFICE EXCEL® (F.R.E.E.)

Optimised financial performance remains the underlying KPI for running a successful business and the most popular tool for presenting visually attractive financial management information remains the accountants' friend, the Microsoft Excel spreadsheet.

Greentree provides a purpose built Excel add-in to allow accountants the freedom to present financial reports within Excel. That's F.R.E.E. for you!

The reported information behaves just like any Excel spreadsheet in that if you decide to recalculate, it refreshes the information directly from your Greentree database.

Need Excel reporting templates? No problem! A range of standard templates are provided to make it even faster to get the reports that you require in Excel.

### An Auditor's Dream

To satisfy your auditors or your own need to clarify balances presented in Excel, With our live links you can seamlessly drill back to the detail within Greentree, ensuring that the information presented can always be substantiated by reviewing the supporting transactions. Information can be provided at summary or detail level, by using Trees or General Ledger accounts or account ranges.

## REPORT DESIGNER

Day-to-day business management decisions require access to the current state of play in your various business divisions, such as purchase orders outstanding, sales pipeline analysis, aged debtors reports, trial balance and so the list goes on.

### Standard Reports

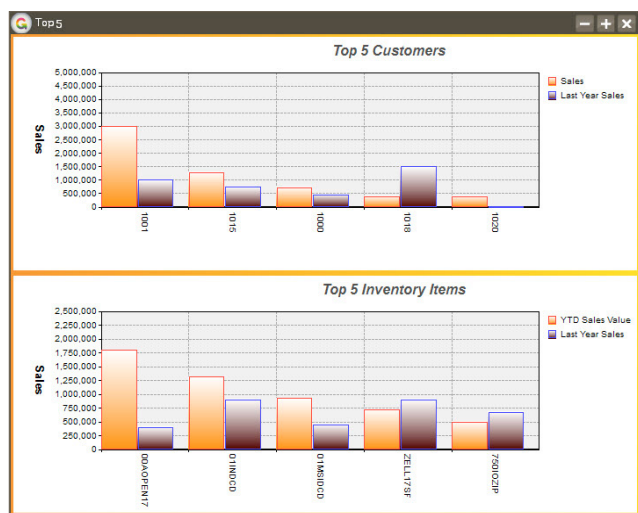
Greentree provides an extensive library of over 300 management and operational reports that can be selected and filtered by many parameters to meet this broad requirement. The use of Trees and eReporting further extends the power and reach of these reporting options. Many reports when previewed to screen can be drilled into to access the source documents.

### Tailor reports to fit

In addition to Greentree providing a huge array of standard reports, it offers the ability to tailor many of these to meet specific customer requirements with its built-in Report Designer. This powerful reporting tool allows you to create new reports and because it's built-in, you have direct access to the data structures within Greentree. That's "very, very integrated" for you! Reports can be tailored to include graphics, such as your company logo, as well as tailor the information presentation through rich font selection and to group and emphasize information through the use of shapes and lines.

### Live and Flexible

Reports created in the Report Designer are not just static information, they are simply the start of the information analysis journey, providing the ability to drill through the information displayed on the page to the underlying data to gain a deeper insight into business transactions.



See top performers with Business Analyst

“Greentree provides us with a seamless integration with Microsoft Word® and Microsoft Excel® so we are able to produce a number of budget and forecasting reports. It has worked really well for us.”

David Hodge, Finance Manager, Mazda Motors of NZ

Reports can be saved as text, PDF or to Excel and be emailed, printed or faxed. When saved to Excel, formatting is preserved ensuring key information remains clear and making it easier for you to manipulate or extrapolate on the report data.

## Greentree's Report Designer – tailor reports to fit

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Reports can be tailored to include graphics, such as your company logo, as well as tailor the information presentation through rich font selection and to group and emphasise information through the use of shapes and lines.

This could include visibility of inventory levels, customer order progress, backorder status, customer balances, and financial reports. Practically any Greentree information can be published making it a very effective business information tool across the organisation. Encourage communication and collaboration and reduce duplication of effort and time-wasting amongst anyone involved with your business.

## GREENTREE QUERY TOOLS

You've always got the right answer! Often a question is asked that cannot be answered with a financial or operational report, so Greentree caters to this requirement providing very capable options for ad-hoc enquiry or analysis.

### Explorer

Greentree Explorer is designed as a non technical query builder that allows you to build flexible searches, save these for future use, and retrieve and drill down into the data matching the query. This information can be launched in Microsoft Office Excel. Using the built in wizard, queries can also generate Greentree reports for future reuse or modification in the Report Designer.

### Inspector

Inspector is specifically designed to aid the more technical user in examining Greentree's database and analysing information down to the lowest levels per item or transaction and includes capabilities for defining queries to pinpoint the required data for analysis.

	Month to Date			Year to Date			Full Year Forecast
	Actual	Budget	Budget Variance	Actual	Budget	Budget Variance	
<b>e-Computers - UK</b>							
<b>Profit and Loss Report for period ending June 2007/2008</b>							
<b>SALES</b>							
Hardware	100,786	105,600	-4,814	307,493	311,400	-3,907	1,245,000
ISP	14,386	15,600	-1,214	42,845	45,900	-3,055	183,600
Miscellaneous	6,348	6,000	348	18,868	18,000	868	72,000
Service	47,736	48,000	-264	140,993	141,000	-7	564,000
Software	165,432	168,000	-2,568	498,404	495,000	3,404	1,980,000
Support	38,025	39,500	-1,475	113,977	114,500	-523	468,000
<b>Total Sales</b>	<b>372,723</b>	<b>382,700</b>	<b>-9,977</b>	<b>1,122,560</b>	<b>1,125,800</b>	<b>-3,220</b>	<b>4,503,200</b>
<b>Total Cost of Sales</b>	<b>148,153</b>	<b>159,810</b>	<b>11,657</b>	<b>445,679</b>	<b>470,340</b>	<b>24,661</b>	<b>1,881,360</b>
<b>Total Operating Expenses</b>	<b>43,440</b>	<b>43,995</b>	<b>555</b>	<b>141,414</b>	<b>129,285</b>	<b>-12,129</b>	<b>517,140</b>
<b>GROSS PROFIT</b>	<b>181,130</b>	<b>178,895</b>	<b>2,235</b>	<b>535,487</b>	<b>526,175</b>	<b>9,312</b>	<b>2,104,700</b>
<b>SALES EXPENSES</b>							
Advertising	1,966	1,530	-436	5,875	4,380	-1,495	17,520
Depreciation Vehicles	-	1,700	1,700	-	5,100	5,100	20,400
Sales Wages	46,288	46,200	-88	141,404	135,800	-5,604	547,200
Travel	3,072	2,850	-222	9,233	8,550	-683	34,200
Vehicle	717	800	-83	2,683	1,800	-883	7,200
Sally Scoreseby	-	-	-	-	-	-	-
Sandra Sandston	-	-	-	-	-	-	-
Steve Simpson	-	-	-	-	-	-	-
Other Sales Expenses	-	-	-	-	-	-	-
<b>Total Selling Expenses</b>	<b>52,043</b>	<b>52,880</b>	<b>837</b>	<b>159,196</b>	<b>156,630</b>	<b>-2,566</b>	<b>626,520</b>
<b>Total Admin. Expenses</b>	<b>71,266</b>	<b>69,771</b>	<b>-1,495</b>	<b>219,287</b>	<b>206,193</b>	<b>-13,074</b>	<b>824,772</b>
Other Income	43	-	43	43	-	43	-

Create graphically rich Financial reporting in Excel

“Discovering Greentree’s potential for efficiency gains has created a domino affect for us. It has really opened our eyes to the possibilities of further time, cost and productivity improvements – the sky’s the limit.”

Mark Wharton, Director of Operations, The Publishers Association UK

## BUSINESS INTELLIGENCE – GREENTREE IQ (POWERED BY QLIKVIEW)

What don't you know about your business? Fire up Greentree IQ\* to see your business in a whole new light. It's graphical, it works the way your mind works, it's fast, it's so easy to use and it's even fun!

Greentree IQ\* is not reporting, it's the next generation of interactive business intelligence that really puts you in charge! Greentree IQ\*, powered by world-leading business intelligence software QlikView, builds a total view of the company including the ability to compare customer, product line and territory performance, identify trends and build forecasts based on 'what-if' scenarios and perform detailed critical analysis of key business indicators.

In just seconds, take your data and see it any way you want. Put it in sexy charts, tables, graphs – every kind imaginable. Make them 2-D or 3-D, zoom in, zoom out. Click anywhere for more detail.

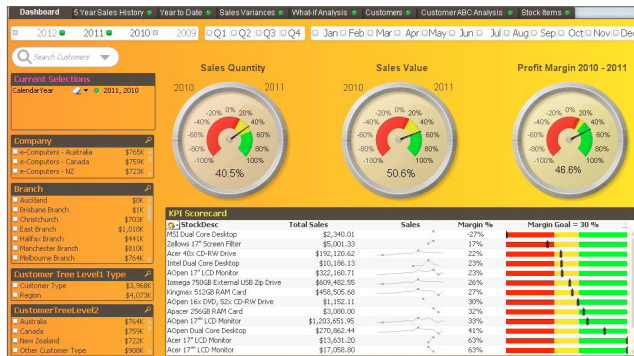
With Greentree IQ\* you will get the information you need in seconds so that you can focus on what is important – making decisions and taking care of business.

## GREENTREE SQL

Greentree provides a host of inbuilt reporting and analysis tools plus open access for other reporting systems, e.g. Microsoft® Reporting Services. Greentree SQL offers a number of methods to support open access from ODBC through to populating a data warehouse in Microsoft SQL Server® in real time.

This allows customers to centralise data from not only their Greentree software but also from other associated systems into a single SQL Server repository.

\*Powered by  
**QlikView**



Business Discovery with Greentree IQ\*



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