

# FINANCIAL MANAGEMENT

GENERAL  
LEDGER  
ACCOUNTS  
PAYABLE  
RECONCILIATIONS  
CONSOLIDATIONS  
& TRANSLATIONS  
FIXED  
ASSETS  
RECEIVABLE  
ACCOUNTS  
eREPORTING  
QUAD ACCOUNTING  
INTER-COMPANY  
ACCOUNTING  
CASH  
MANAGEMENT

### KEY BENEFITS

- Tracking customers
- Manage overdue accounts easily
- Automated recurring invoices
- Multiple delivery addresses
- Sophisticated discount options
- Detailed sales analysis
- Collect cash on time
- Easy collection via direct debits
- PCI compliance for credit cards
- Hassle-free refunds

In today's hectic business world, time is critical. Nowhere is this more important than in your company's Accounts Receivable department - the nerve centre of your accounting operations - where a good portion of the information that can make or break your business is stored.

#### Tracking customers

Customers can be quickly located using a wide range of search criteria. Use your mouse or function keys to scroll through the customer file, depending on your personal preference. Individual customer accounts may be tracked on an Open Item or Balance Forward basis - and you can switch between these at any time. Collecting money owed by customers is critical to cashflow and business survival. Disputed invoices may be placed on hold, allowing the balance owed to be more easily collected and unlimited free format notes can be recorded for each customer.

#### Managing overdue accounts

Businesses today need to offer more flexible payment terms - which may vary for particular sales to individual customers. Accounts Receivable allows the default customer payment terms for each invoice to be modified as they are entered. Greentree tracks invoices so you know exactly when each invoice is due for payment. Additionally customer credit limits can be defined as a total and/or each overdue period.



“The ease of producing financial information and the flexibility of the financial reporting in Excel are two fundamental benefits for us and particularly for decision making in the management team.”

**Mandy Hancock**, Financial Controller, Acumen Republic

## Recurring invoices

If your company has a requirement for recurring invoices, these may be defined just once and automatically generated when required. This gives easy control over areas such as rental charges or maintenance billing.

## Multiple delivery addresses

With up to 999 delivery addresses per customer, you are assured of being able to cope with almost any number of customer locations or delivery instructions. Each address may also include a contact person, fax and phone numbers and even a run and drop number to assist in delivery scheduling.

## Sophisticated discount options

Both invoice and statement discounts are available, so that discounts to a customer may be provided on an individual invoice line or as an incentive for early account payment. A wide range of discount or special pricing arrangements may be defined for selected customers or customer groups. This may include quantity discounts and/or a discount or price, which applies within a specific date range only.

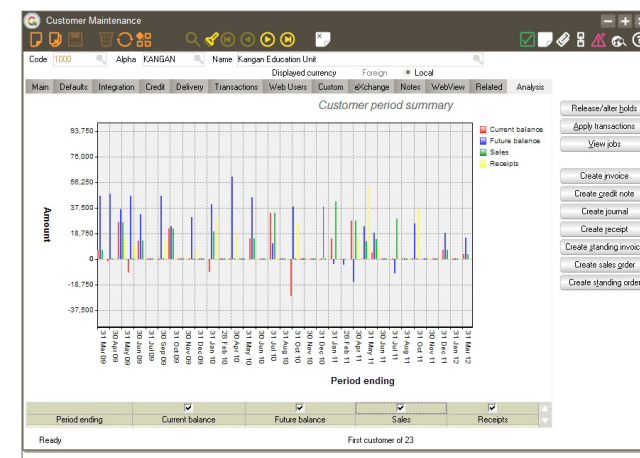
## Sales analysis

Greentree captures detailed sales analysis information, including analysis by user defined Customer, Inventory and Transaction Trees. Using links to a number of industry standard data warehousing tools including Microsoft

Office Excel®, allows you to view profit and sales trends through multiple levels and from different angles with complete flexibility. You are then able to control and really understand where your sales strengths and challenges are.

## Collect cash on time

Greentree's Direct Debit module offers the fastest, secure and most efficient way to collect Accounts Receivable funds on time, automatically and at the same time lowering the costs to process and administer. Enjoy total control, improved cash flow and greater customer satisfaction and retention.



Easily view customer sales and payment trends

For more information about  
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